

Unisa Protocols for the Coronavirus

Communication	Please read messages on the communication screens and Intcom. Unisa will verify every communique with the World Health Organisation (WHO), the National Institute of Communicable Diseases (NICD) and the South African Department of Health. The Communication campaign will continue until the spread of the virus is completely contained.
Travel	In the interests of protecting their colleagues and the students, Unisans may not travel abroad until further notice. Managers are requested to ensure that all who return from international travel via affected cities/countries should self-quarantine for a period of 14 days and return once they have received medical clearance. Remember the places visited matter, but the airports and ports that the Unisan entered must also be considered. HR will introduce a policy that supports self-quarantine, and staff are advised to go for testing at recognised facilities and present necessary documents to HR via email.
Sanitizers	Estates will install sanitizers incrementally in all buildings, starting with high traffic sections such as entrances of busy buildings. Please ensure that you apply the sanitizers upon entering a building. Sanitizers will also be installed near lifts where possible. Please be patient with the Estates Team and Regional Managers as the project is rolled out. Regional Managers are requested to secure supporting budget from Mr Willem Du Plessis. Sanitizers cannot be provided to individual offices at the moment.
Graduations	All attendees who are not feeling physically well or showing any signs of the symptoms will be discouraged from attending our ceremonies. The following protocols will be discontinued: <ul style="list-style-type: none"> • No hand-shakes The supplier has indicated that all gowns will be disinfected after every ceremony.
Examinations	Sanitizers will be provided at examination venues and those who are not physically well will be discouraged from entering the examination venues.
Incident Management	If there is a staff member or student or visitor within Unisa premises that may be concerned that they have contracted the corona-virus please go for testing immediately. If you suspect your fellow colleague or student or visitor is exhibiting any of the symptoms please advise them to go for tests or advise them to call the National hotline number 0800 029 999 between 08h00-16h00 (Monday to Friday). Remember the common signs include respiratory symptoms, fever, shortness of breath, breathing difficulties and coughs. For related telephonic advice on the symptoms, please contact Sister Wilma Buys, Occupational Health Practitioner @ Tel: 012 429 3688. Dr Williams at Unisa Wellness will provide requisite counselling on request.

	Should you require your office to be disinfected, you will need to lodge a call @ Dr Dlamini Tel: (012) 429 8039
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